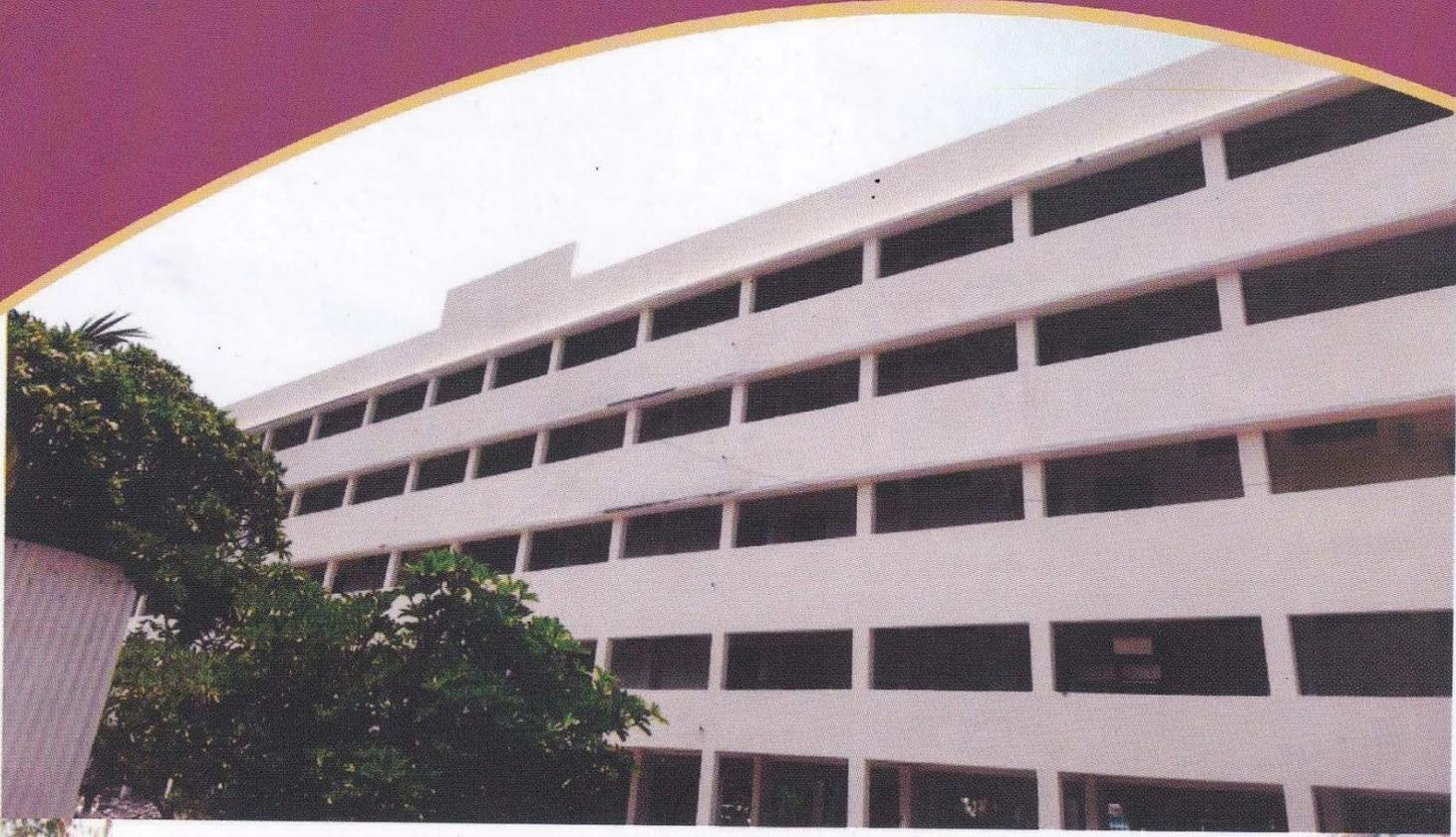




Shri Shivaji Education Society, Amravati's

**MAHATMA FULE ARTS, COMMERCE &
SITARAMJI CHAUDHARI SCIENCE MAHAVIDYALAYA, WARUD**
(NAAC Reaccredited with 'B' Grade)



AQAR 2023-24

Criterion - V

STUDENT SUPPORT AND PROGRESSION

Q_nM - 5.1.5

The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

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Shri. Shivaji Education Society, Amravati's
**Mahatma Fule Arts, Commerce & Sitaramji
 Chaudhari Science Mahavidyalaya, Warud.**

Dist. Amravati – 444 906 ☎(07229) 232022

NAAC Reaccredited with "B" Grade CGPA 2.24 (IIIrd Cycle) (2021-2026)



President	Principal	Founder President
Hon'ble Harshavardhan P. Deshmukh	Dr. Dilip. V. Hande	Dr. Panjabrao alias Bhausaheb Deshmukh
	M.Sc. (Botany), Ph.D., FMSI	M.A., D.Phil., LL.D., Bar-At-Law

College Code: 104 || Email: mfm1_warud@rediffmail.com || Website: <https://mfulecollegewarud.ac.in>

Declaration Letter

This is to certify that, the information, reports, true copies of the supporting documents, numerical data, etc. furnished in this document are verified by the college IQAC and found correct.

Hence this certificate.

(Dr. R. P. Ganorkar)
 Criterion V Coordinator

(Dr. G. K. Reddy)
 Documentation Coordinator

(Dr. S. V. Satpute)
IQAC Coordinator
 Mahatma Fule Arts, Commerce and
 Sitaramji Chaudhari Science
 Mahavidyalaya, Warud, Dist. Amravati



(Dr. D. V. Hande)
PRINCIPAL,
 Mahatma Fule Arts, Com & Sitaramji
 Chaudhari Science Mahavidyalaya,
 Warud, Dist. Amravati

5.1.5 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

1. Implementation of guidelines of statutory/regulatory bodies
2. Organization wide awareness and undertakings on policies with zero tolerance
3. Mechanisms for submission of online/offline students' grievances
4. Timely redressal of the grievances through appropriate committees

Response: All of the above

INTERNAL COMPLAINT COMMITTEE

1. Implementation of guidelines of statutory/regulatory bodies



प्रो. रजनीश जैन
सचिव
Prof. Rajnish Jain
Secretary



सत्यमेव जयते

विश्वविद्यालय अनुदान आयोग
University Grants Commission
(मानव संसाधन विकास मंत्रालय, भारत सरकार)
(Ministry of Human Resource Development, Govt. of India)
बहादुरशाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002
Ph : 011-23236288/23239337
Fax : 011-2323 8858
E-mail : secy.ugc@nic.in

D.O.No.F.91-3/2014(GS)

25th October, 2019

Respected Sir/Madam,

University Grants Commission believes that a safe and healthy environment for women students and employees on the campuses of Higher Educational Institutions (HEIs) is a necessary precondition to quality education and research. The HEIs can play a significant role in ensuring the safety of women and providing healthy environment by putting in place foolproof mechanisms and impregnable standards of safety. The key lies in institutionalizing the best practices and standard operating procedures that can substantively deal with women related issues on the campuses. In this regard, the UGC requests all the HEIs to:

- Constitute an Internal Complaint Committee (ICC) and a Special Cell in their respective institutions to deal with the issue of gender based violence and to conduct gender sensitization programme. It may be ensured that ICC constituted in the University is working as per UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Educational Institutions) Regulations, 2015.
- Ensure that widest possible dissemination of provisions of the law pertaining to sexual harassment of women at workplace should be done.
- Provide healthy and secure atmosphere for all women at all the places and facilities on the campus.
- Facilitate registration of grievances related to women and sexual harassment on UGC Student Grievance Redressal Portal.
- Prominently display and inform **Toll free number : 1800-111-656** to all concerned for registration of grievances related to women and sexual harassment.

This may kindly be accorded Top Priority.

With kind regards,

Yours sincerely,

(Rajnish Jain)

TO THE VICE-CHANCELLOR OF ALL UNIVERSITIES.

**Vishaka Guidelines
against
Sexual Harassment at Workplace**

**Guidelines and norms laid down by the Hon'ble Supreme Court in
Vishaka and Others Vs. State of Rajasthan and Others(JT 1997 (7)
SC 384)**

HAVING REGARD to the definition of 'human rights' in Section 2 (d) of the Protection of Human Rights Act, 1993,

TAKING NOTE of the fact that the present civil and penal laws in India do not adequately provide for specific protection of women from sexual harassment in work places and that enactment of such legislation will take considerable time,

It is necessary and expedient for employers in work places as well as other responsible persons or institutions to observe certain guidelines to ensure the prevention of sexual harassment of women.

Duty of the Employer or other responsible persons in work places and other institutions

It shall be the duty of the employer or other responsible persons in work places or other institutions to prevent or deter the commission of acts of sexual harassment and to provide the procedures for the resolution, settlement or prosecution of acts, of sexual harassment by taking all steps required.

Definition

For this purpose, sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication) as:

- a) **Physical contact and advances;**
- b) **A demand or request for sexual favours;**
- c) **Sexually coloured remarks;**
- d) **Showing pornography;**
- e) **Any other unwelcome physical, verbal or non-verbal conduct of sexual nature**

MINISTRY OF HUMAN RESOURCE DEVELOPMENT

(University Grants Commission)

NOTIFICATION

New Delhi, the 2nd May, 2016

University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015

No. F. 91-1/2013(TFGS).—In exercise of the powers conferred by clause (g) of sub-section (1) of section 26 of the University Grants Commission Act, 1956 (3 of 1956), read with sub-section (1) of Section 20 of the said Act, the University Grants Commission hereby makes the following regulations, namely:-

1. **Short title, application and commencement.**—(1) These regulations may be called the University Grants Commission (Prevention, prohibition and redressal of sexual harassment of women employees and students in higher educational institutions) Regulations, 2015.
 - (2) They shall apply to all higher educational institutions in India.
 - (3) They shall come into force on the date of their publication in the Official Gazette.
2. **Definitions.**—In these regulations, unless the context otherwise requires,-
 - (a) "aggrieved woman" means in relation to work place, a woman of any age whether employed or not, who alleges to have been subjected to any act of sexual harassment by the respondent;
 - (b) 'Act' means the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 (14 of 2013);
 - (c) "campus" means the location or the land on which a Higher Educational Institution and its related institutional facilities like libraries, laboratories, lecture halls, residences, halls, toilets, student centres, hostels, dining halls, stadiums, parking areas, parks-like settings and other amenities like health centres, canteens, Bank counters, etc., are situated and also includes extended campus and covers within its scope places visited as a student of the HEI including transportation provided for the purpose of commuting to and from the institution, the locations outside the institution on field trips, internships, study tours, excursions, short- term placements, places used for camps , cultural festivals, sports meets and such other activities where a person is participating in the capacity of an employee or a student of the HEI;

of that regulation, if the complainant happens to be a student. However, the mere inability to substantiate a complaint or provide adequate proof will not attract attention against the complainant. Malicious intent on the part of the complainant shall not be established without an inquiry, in accordance with the procedure prescribed, conducted before any action is recommended.

12. Consequences of non-compliance.—(1) The Commission shall, in respect of any institution that will fully contravenes or repeatedly fails to comply with the obligations and duties laid out for the prevention, prohibition and redressal of sexual harassment of employees and students, take one or more of the following actions after providing due notice: -

- (a) withdrawal of declaration of fitness to receive grants under section 12B of the University Grants Commission Act, 1956.
 - (b) removing the name of the university or college from the list maintained by the Commission under clause (f) of section 2 of said Act, 1956;
 - (c) withholding any grant allocated to the institution;
 - (d) declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the Commission;
 - (e) informing the general public, including potential candidates for employment or admission, through a notice displayed prominently in the newspapers or other suitable media and posted on the website of the Commission, declaring that the institution does not provide for a zero tolerance policy against sexual harassment;
 - (f) recommending the affiliating university for withdrawal of affiliation, in case of a college;
 - (g) recommending the Central Government for withdrawal of declaration as an institution deemed to be university, in case of an institution deemed to be university;
 - (h) recommending the appropriate State Government for withdrawal of status as university in case of a university established or incorporated under a State Act.
 - (i) taking such other action within its powers as it may deem fit and impose such other penalties as may be provided in the University Grants Commission Act, 1956 for such duration of time till the institution complies with the provisions of these regulations.
- (2) No action shall be taken by the Commission under these regulations unless the Institution has been given an opportunity to explain its position and an opportunity of being heard has been provided to it.

[Advt.-III/4/Exty./53]

JASPAL S. SANDHU, Secy. UGC

2. Organization wide awareness and undertakings on policies with zero tolerance



**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
Science Mahavidyalaya, Warud
Dist –Amravati 444906
Internal Complaints Committee (ICC)
Annual Report
(2023-2024)**

This is for submitting the annual report of the Internal Complaints Committee on Sexual Harassment for the year 2023-24.

The College has in place an Anti-Sexual Harassment Policy in line with the requirement of the Sexual Harassment of Women at the Workplace Act 2013. Internal Complaints Committee (ICC) has been set up to redress complaints received regarding sexual harassment. All the girl students and female staff members are covered under this policy.

The following is the summary of sexual harassment complaints received and disposed of during the year 2023-24.

Sl. No	Particulars	Information
1	Number of complaints of Sexual harassment received in the year	Nil
2	Number of orientation or training programmers carried out for the members of the ICC to deal with complaints	Nil
3	Number of complaints disposed of during the year	Nil
4	Number of cases pending for more than 90 days	Nil
5	Number of workshops or awareness Programme carried out for the officers, functionaries, faculty and students to sensitize them against sexual harassment	Nil
6	Nature of action taken by the Technical Institution against the perpetrator	Nil

The Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act. 2013 was passed by the Parliament of India. So that our college formed the Internal Complaints Committee for college girl's students and women staff of college.

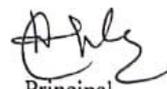
In 23rd and 24th August, Internal Complaints Committee organized the session of Sexual Harassment of Women at workplace (Prevention, Prohibition and Redressal) Act. 2013 for newly admitted students of the all faculties in Induction program.

In 8th March, Internal Complaints Committee, Women's Empowerment & Grievance Committee organized the programme on International Women's Day. The Committee organized a guest lecture of Ku. Sushama Manekar on Topic "Mahila Sakshimikaran Kalachi Garaj".

Empowerment is the Process by which women gain power and control over their own lives and acquire the ability to make strategic choices. She stressed on points that Gender equality is not only a fundamental human right, but a necessary foundation for a peaceful, prosperous and sustainable world, also addressed that girls should know their right to defend themselves and be careful against crimes against women. She said, gender equality is very import for a healthy society.

In 2023-24, Internal Complaints Committee did not receive any complaint regarding Sexual Harassment at workplace from the girl students and female staff members.


Presiding officer
(Dr. N. A. Bodkhe)


Principal
(Dr. G. N. Chaudhari)

Proof of constitution of internal committees / Grievances Committee formation / other committees as per UGC norms.



Shri Shivaji Education Society Amravati's



**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
Science Mahavidyalaya, Warud
Dist –Amravati 444906**

NAAC Reaccredited with 'B' Grade CGPA (2.24)

Website: <http://mfulecollegewarud.org/> ph. No. 07229-232022

Internal Complaints Committee (ICC)

The Committee Members are as follows:

Sr. No	Name Of Member	Designation	Mail ID and Phone No.
1.	Dr. Mrs. N. A. Bodkhe	Chairman	nalinibodkhe66@gmail.com 9421789894
2.	Dr. P. U. Belsare	Member Secretary	priyankabelsare45@gmail.com 8605009412
2.	Mrs M.R. Umekar	Member	mrumekar@gmail.com 9112848621
4.	Mrs. A.N. Giri	Member	prajaktagiri24@gmail.com 9359699538
5.	Mr.P. B. Patil	Member	pramodpatil1269@gmail.com 8605711269
6.	Ku. Kajal Kandrikar	Student representative	kajalkandrekar@gmail.com 9325897123
7.	Ku. Harshali Nerkar	Student representative	harshalinerkar15@gmail.com 9356773207
8.	Ku. Priti R. Bhajikhaye	Student representative	prtibhajikhaye1@gmail.com 9970571498
9.	Adv. S.S. Ande	External Member	ssande1974@gmail.com 9420833265
10.	Dr. Mrs. M. S. Bande	External Member	9422831649

Presiding officer

N. A. Bodkhe

(Dr. N. A. Bodkhe)

3. Mechanisms for submission of online/offline students' grievances

Functioning of Anti-sexual harassment Committee:

- The college has a Grievance Redressal Cell for students. Its function is to solve the difficulties faced by the students in the college campus.
- As per the guidelines of the Ministry of Human Resources Development, State Government and our parent University, a special Anti-Sexual Harassment Cell has been in existence with a senior lady teacher as its convener, one lady lawyer, one lady NGO, two senior lady teachers, two non-teaching members, one student representative and two senior male teachers.
- Any student can register for their grievances regarding Sexual Harassment cases.
- Beside this there is a college level committee which takes care of extra measures like dress code, campus monitoring, I- card checking to maintain discipline in the campus.
- Campus monitoring is done under CCTV surveillance.
- As per the direction of Gadge Nagar Police station the complaint box is installed in college campus

4. Timely redressal of the grievances through appropriate committees

ICC

Shri Shivaji Education Society, Amravati's





**Mahatma Fule Arts, Commerce and
Sitaramji Chaudhari Science
Mahavidyalaya, Warud**

DIST. AMRAVATI (M.S.) 444 906 Ph.(Off.) : 07229-232002
ESTD : 1960 NAAC Reaccredited with 'B' Grade with CGPA - 2.24

President
Shri. Harshwardhan Deshmukh

Principal
Dr. G. N. Chaudhari

Founder President
Dr. Panjabrao alias
Bhauasaheb Deshmukh
M.A., D. Phil., LL.B., Bar-at-Law

Ref. No. _____ Date : _____

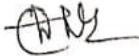
5.1.5 The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

The following is the summary of sexual harassment complaints received and disposed of during the year 2023-24.

Sl. No	Particulars	Information
1	Number of complaints of Sexual harassment received in the year	Nil
2	Number of complaints disposed of during the year	Nil
3	Number of cases pending for more than 90 days	Nil
4	Nature of action taken by the Technical Institution against the perpetrator	Nil



Presiding officer
(Dr. N. A. Bodkhe)



PRINCIPAL,
Mahatma Fule Arts, Com & Sitaramji
Chaudhari Science Mahavidyalaya,
Warud, Dist Amravati
(Dr. G..N. Chaudhari)

ANTI-RAGGING COMMITTEE

1. Implementation of guidelines of statutory/regulatory bodies



Shri Shivaji Education Society Amravati's

**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
Science Mahavidyalaya, Warud,
Dist - Amravati 444906 (M.S.)**

Website: <https://mfulecollegewarud.org/> Ph. No. 07229-232022

=====

CIRCULAR

Ref: FORMATION OF ANTI-RAGGING COMMITTEE FOR the YEAR 2023-2024

An Anti-ragging committee has been constituted for taking suitable measures to resolve issues in the college premises/Hostels/Canteen/Transport Bus for the academic year 2023-2024. The Committee will meet once in a month to discuss & review the situation and initiate effective measures against the report given by the Anti-ragging Committee

The Committee Members are as follows:

Sr. No	Name of Members	Designation	Contact No	Responsibility	E-Mail
1	Dr.G.N Chaudhari	Principal	9423425052	Chairman	gnchaudhari@gmail.com
2.	Dr.S.V.Satpute	Professor.	9421740680	IQAC Coordinator	Satpute20@gmail.com
2	Dr.R.Y.Bakale	Asst.Prof.	8055894696	Committee Coordinator	reenabakale123@gmail.com
4	Dr.A K Wanjari	Asst.Prof.	9326069544	Member	atulrdik@gmail.com

Copy to:1. To all HODs
2. To all Concerned Members
3. To all Notice Boards



PRINCIPAL,
Mahatma Fule Arts, Com & Sitaramji
Chaudhari Science Mahavidyalaya,
Warud, Dist Amravati



Shri Shivaji Education Society Amravati's
**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
 Science Mahavidyalaya, Warud, Dist - Amravati
 444906 (M.S.)**



NAAC Reaccredited with 'B' Grade CGPA (2.43)

Website: <https://mfulecollegewarud.org/> Ph. No. 07229-232022

ANTI-RAGGING COMMITTEE

Anti-Ragging committee should be the one of the important part of Educational Institution's mechanism. As per the guidelines of UGC under the Act of 1956, which is modified as UGC regulations on curbing the menace of Ragging in higher Educational Institutions. 2009 establishment of Anti-ragging committee is very compulsory.

Objectives of Anti- ragging committee.

Anti-ragging Committee will be the supervisory and advisory committee in preserving a culture of Ragging free Environment in the college campus. The main objectives of this cell are as follows

1. To aware the students of dehumanizing effect of **ragging** inherent in its perversity.
2. To keep a continuous watch and vigil over **ragging** so as to prevent its occurrence and recurrence.
3. To promptly and stringently deal with the incidents of **ragging** brought to our notice.
4. To generate an atmosphere of discipline by sending a clear message that no act of ragging shall be tolerated any act of ragging shall not go unnoticed and unpunished.

As per the order of Supreme Court of India and subsequent Notification from University Grants Commission (UGC), ragging constitutes one or more of any intention by any student or group of students on:

- 1) Any act of Indiscipline, Teasing or Handling with Rudeness.
- 2) Any act that Prevents, Disrupts the Regular Academic Activity
- 3) Any activity which is likely to cause Annoyance, hardship, Psychological Harm or creates fearer Apprehension.
- 4) Any Act of Financial Extortion or Forceful Expenditure
- 5) Any act of Physical abuse causing Assault, Harm or danger to Health.
- 6) Any Act of abuse by spoken words, e-mails, SMS or public insult etc.
- 7) Any act of injury or infringement of the fundamental right to the human dignity.

- 8) Any act of wrongful confinement, kidnapping, molesting or committing unnatural offences, use of criminal forces, trespass or intimidation.
- 9) Any unlawful assembly or conspiracy to ragging.

Punishment to those found guilty

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be libeltone or more of the following punishments.

- 1) Debarring from appearing in any sessional test/university Examination.
- 2) Suspension from attending classes and academic privileges.
- 3) Withdrawing scholarships and other benefits
- 4) Suspension from the college
- 5) Cancellation of the admission
- 6) Withholding the result.

2. Organization wide awareness and undertakings on policies with zero tolerance





Shri Shivaji Education Society Amravati's

**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
Science Mahavidyalaya, Warud, Dist - Amravati
444906 (M.S.)**



NAAC Reaccredited with 'B' Grade CGPA

Website: <https://mfulecollegewarud.org/>

Anti-Ragging Committee

ACTION PLAN

(2023-24)

1. Principal address to newly admitted student
2. In the occurrences of ragging in the college the principal will be kept informed
3. All the students should be acquainted with the rules and regulations of the Code conduct, anti-ragging measures, and discipline of the institution
4. To promote a culture of respect and equality for the female gender.
5. Arrange healthy awareness programs on the issues specifically related to Women.



Shri Shivaji Education Society Amravati's
Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
Science Mahavidyalaya, Warud, Dist - Amravati
444906 (M.S.)

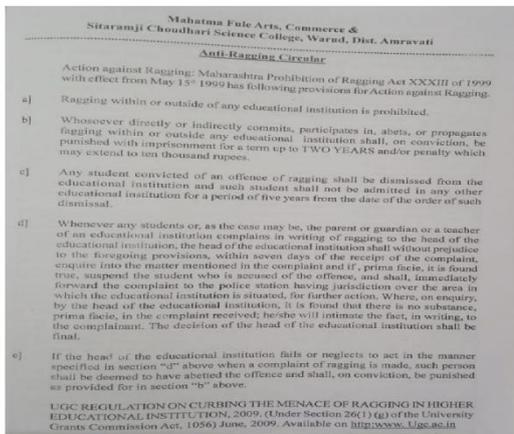


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Website: <https://mfulecollegewarud.org/> Ph. No. 07229-232022

Report
Anti-Ragging Committee
2023-24

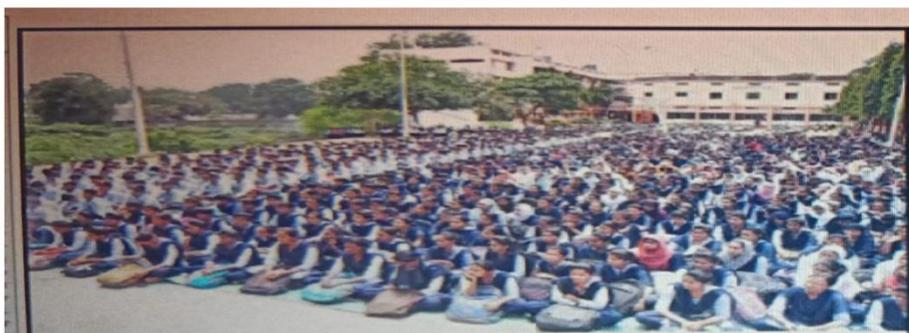
The anti-ragging committee is one of the key committees established to provide a healthy and sound atmosphere while pursuing educational aims and objectives. The committee consists of Three staff members

The anti-ragging circular is printed in the college prospectus and also displayed on the noticeboard.

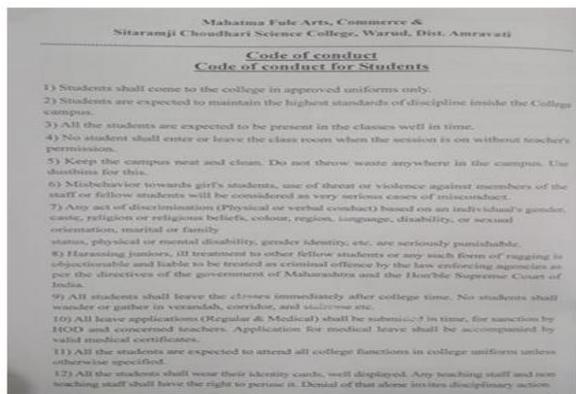


At the beginning of the session, the principal addressed newly admitted students in the Induction Programme arranged for the students of B.A. I, B.Com.I, and B.Sc.I [Semester I] was conducted in College . The conveners of various

committees concerned with the students and girl students in particular described the aims and objectives of the committees. Information regarding infrastructural and other facilities was also given to remain updated on the campus. The awareness regarding ragging and its severe after-effects on personalities and educational careers is described by the convener of the Anti-Ragging Committee Dr. Reena Y. Bakale. Also, she highlighted the need for the preservation of the ragging-free environment on the campus.



All the students should be acquainted with the rules and regulations on the code of conduct, anti-ragging measures, and discipline of the institution.



Similarly, the committee constituted for women’s empowerment also organized several programs to spread awareness regarding their health issues and laws specially meant for them against gender discrimination, Eve-teasing, women’s rights, domestic violence, etc. Prominent Doctors, Lawyers, and social workers of the town were invited to deliver a speech. They enlightened our students and gave a piece of information about General Awareness. Gender sensitization is one of the prime issues, the institution deals with. Prominent Doctors, Lawyers, and social workers of the town were invited to deliver a speech on account of “Women’s Day”. Gender sensitization is one of the prime issues, the institution deals. To promote a culture of respect and equality for the female gender.



To promote a culture of respect and equality for the female gender. Arrange healthy awareness programs on the issues specifically related to Women.



Arrange healthy awareness programs

As a result of this, no single complaint has been received by the committee. However, an awareness campaign about ragging is a regular practice on campus.

A handwritten signature in blue ink, appearing to read 'Bakale'.

Cooridinator

Dr.Reena Y.Bakale

A handwritten signature in blue ink, appearing to be a stylized name.

PRINCIPAL,
Mahatma Fule Arts, Com & Siteramji
Chaudhari Science Mahavidyalaya,
Warud, Dist Amravati

A handwritten signature in blue ink, appearing to read 'Satpute'.

IQAC Coordinator

Dr.S.V.Satpute

3. Mechanisms for submission of online/offline students' grievances

Punishment to those found guilty

Any student or group of students found guilty of ragging in the campus or even outside the campus shall be libeltone or more of the following punishments.

- 1) Debarring from appearing in any sessional test/university Examination.
- 2) Suspension from attending classes and academic privileges.
- 3) Withdrawing scholarships and other benefits
- 4) Suspension from the college
- 5) Cancellation of the admission
- 6) Withholding the result.



Shri Shivaji Education Society Amravati's
**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
 Science Mahavidyalaya, Warud, Dist - Amravati
 444906 (M.S.)**



NAAC Reaccredited with 'B' Grade CGPA
 Website: <https://mfulecollegewarud.org/>

COMPLAINTS DETAILS

Name of Complainant: -----

Class :-----

Department :-----

Nature of Ragging :-----

Undertaking : I here declare that the information furnished above by me is true

And accurate. Further, I understand that disciplinary action can be

Taken against me if the above allegations are found incorrect or

Malicious.

Signature of the Complainant

Date:



Shri Shivaji Education Society Amravati's

**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
Science Mahavidyalaya, Warud, Dist - Amravati
444906 (M.S.)**



NAAC Reaccredited with 'B' Grade CGPA

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Anti-Ragging Committee

ACTION PLAN

(2023-24)

1. Principal address to newly admitted student
2. In the occurrences of ragging in the college the principal will be kept informed
3. All the students should be acquainted with the rules and regulations of the Code conduct, anti-ragging measures, and discipline of the institution
4. To promote a culture of respect and equality for the female gender.
5. Arrange healthy awareness programs on the issues specifically related to Women.

4. Timely redressal of the grievances through appropriate committees

No Grievances reported this year.

EXAM-RELATED STUDENTS GRIEVENCE COMMITTEE

1. Implementation of guidelines of statutory/regulatory bodies



Shri Shivaji Education Society Amravati's

Mahatma Fule Arts, Commerce & Sitaramji Chaudhar
Science Mahavidyalaya, Warud, Dist - Amravati
444906 (M.S.)

NAAC Reaccredited with 'B' Grade CGPA (2.43)
 Website: <https://mfulecollegewarud.org/> Ph. No. 07229-232022



CIRCULAR

Ref: FORMATION OF EXAMINATION GRIEVANCES REDRESSAL COMMITTEE FOR the YEAR 2023-2024.

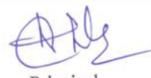
An Examination Grievances Redressal committee has been constituted for taking suitable measures to resolve issues Related to University Exam for the academic year 2023-2024.

The Committee Members are as follows:

Sr. No	Name of Members	Designation	Contact No	Responsibility	E-Mail
1	Dr.G. N Chaudhari	Principal	9423425052	Chairman	gnchaudhari@gmail.com
2	Dr.R.Y. Bakale	Asst.Prof.	8055894696	Coordinator	reenabakale123@gmail.com
3	Dr.Mrs.N.A.Bodkhe	Prof.	9421789894	Member	nalinibodkhe66@gmail.com
4	Mr.V. R. Hiranwale	Asst.Prof.	9860130653	Member	vilashiranwale2014@gmail.com

The Committee will meet once a month to discuss & review the situation and initiate effective measures against the report given by the Examination Grievances Redressal Committee.

Copy to: 1. To all HODs
 2. To all Concerned Members
 3. To all Notice Boards



Principal
 PRINCIPAL
 Mahatma Fule Arts, Com & Sitaramji
 Chaudhari Sci. Mahavidyalaya, Waru.

Shri Shivaji Education Society Amravati's




**Mahatma Fule Arts, Commerce & Sitaramji Chaudhari
Science Mahavidyalaya, Warud, Dist - Amravati
444906 (M.S.)**

NAAC Reaccredited with 'B' Grade CGPA (2.43)

Website: <https://mfulecollegewarud.org/> Ph. No. 07229-232022

EXAMINATION GRIEVANCES REDRESSAL COMMITTEE

Aim:

- i) To achieve excellence in the academic disciplines, research and extension activities through emphasis on 'quality in every activity'.
- ii) To supervise and control the conduct and discipline of the students of the college.

Objectives:

- *To evaluate the process with the supervision of Continuous Internal Evaluation
- *To resolve the grievances related to Internal/ External (Theory / Practical) Examinations.
- *To establish procedures and instructions for assessing and determining the results of examinations.
- *To safeguard the quality of the examination procedures.
- *The Examination committee must guarantee the quality of the internal examination and the marks allotted to the students.
- *To determine whether a student meets the requirements with regard to knowledge, insight and skills, which are laid down in the program and examination regulations, for obtaining internal marks.
- *Setting and moderation of the question papers as per the guidelines of the exam section of SGBAU.
- *To improve and control the quality of internal examinations to be conducted at institute level.
- *To appoint examiners for conducting exams.
- *To take measures against any misconduct or fraud.
- *To display the statement of internal marks on student notice board
- *To scrutinize all the checked papers and submission of internal marks to university.
- *Preparation and submission of semester wise exam report to Principal office.
- * Approving and finalizing the dates of internal examinations.

Shri Shivaji Education Society Amravati's



2. Organization wide awareness and undertakings on policies with zero tolerance





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Report

EXAMINATION GRIEVANCES REDRESSAL COMMITTEE

2023-24

During the academic session 2023-2024 two meeting of the examination Grievance Redressal Committee under the chairmanship of Hon'ble Principal were held. The complaints raised by the students. An application is to be submitted by the student to the examination Grievance Redressal cell explaining their grievance. examination Grievance Redressal cell going through the application forwards it to the Principal. The content of the complaints was read out to all the members of the committee in meeting.

The contents were given a serious thought The students had complained regarding university exam Summer 2023 for B. A I sem II result. Some students have their result in W/T, because of internal marks which is not submitted on university portal. And this is the major issued so committee members look into the matter. Chairperson of the committee written one letter to the examination department of SGB Amravati university Amravati. About Grievance's Related to Internal Marks. The Examination Department of SGB Amravati university Amravati also deals with mistakes/errors related to internal marks. Examination Grievance Redressal Committee, solve the grievance, and make the remark on the application which then comes back to the examination department. After taking necessary steps, students are informed.

3. Mechanisms for submission of online/offline students' grievances

Mahatma Fule Arts, Commerce & Sitaramji Chaudhari Science Mahavidyalaya, Warud, Dist - Amravati 444906 (M.S.)

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Scope:

The cell will deal with Grievances received in writing from the students about any of the following matters

- **Academic Matters:**

Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.

- **Financial Matters:**

Related to dues and payments for various items from library, hostels etc.

- **Other Matters:**

Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

Functions:

- The cases will be attended promptly on receipt of written grievances from the students.
- The cell formally will review all cases and will act accordingly as per the Management policy.
- The cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities. Procedure for lodging complaint
- The students may feel free to put up a grievance in writing/or in the format available in the examination cell dept. and drop it in boxes.
- The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents.
- The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell.

Exam Related Grievances:

- i. Help to the students to solve grievances related to university exam form: Main grievances such as not finding subjects belonging to back log while filling online exam form, not finding the elective subject as per given choice, overlapping of exam dates, or extension of date due to breakdown of server or interchanging of subjects are taken care by faculty/staff by conveying the same to the university authority and conveying feedback to the students

ii. Guidance to the students about oral and theory exam schedule and pattern: Specific grievances addressed on a need-to-know basis

• **Guidance to the students about university exam results:**

i. Guidance to the students about rechecking and re-evaluation process: Faculty members guide the students about the procedure / schedule of rechecking and re-evaluation process. As per its system, the university provides photocopies of the answer papers. Students take this copy to the concerned teacher where he/she goes through the same and guides whether the answers are worthy of re-evaluation, rechecking or redressal.

ii. Mechanism to deal with examination related grievances is transparent, time bound and efficient. In our institution, the various activities related to examinations such as checking the exam schedule, display of the same, noting students' grievances and dealing with them effectively, guiding students in various exam related tasks etc. are performed systematically, in time and efficiently.

- Time bound display of all notices related to university exams
- Help to the students for university exams form filling
- Help to the students to solve grievances related to university exam form
- Guidance to the students about oral and theory exam schedule and pattern
- Guidance to the students about rechecking, copy viewing and re-evaluation process

4. Timely redressal of the grievances through appropriate committees

Scan copy of W/T result of Students:

The image displays two pages of student result sheets from Anna University. Each page contains a table with columns for Student Name, Roll No., Sex, Marks in various subjects (S1, S2, S3, S4, S5), and Overall Grade. The top sheet lists students ASHA ASHOKRANGADE, ANITA SINDU SANKARAN, APURVA SURESH VICHARAR, and ARUN KALIRAMUKE. The bottom sheet lists students ASHWINI ASHOK LINGE, ASHWINI SURESH PRASAD, ARSHITHA SURESHANDRA SANKARAN, and ASHWINI GANAPAKASH YENNAITE. The sheets also include a footer with university information and a page number.

Letter to The Examination Department of SGB Amravati university Amravati

स्थापना :- १९६०

श्री. शिवाजी शिक्षण संस्था अमरावती द्वारा संचालित
महात्मा फुले कला, वाणिज्य व सीतारामजी चौधरी
विज्ञान महाविद्यालय वरुड, जि. अमरावती
 मिनकोड-४४४९०६ दूरध्वनी :- (०७२२९) २३२०२२
 (NAAC Re-Accredited Grade 'B')
 प्राचार्य

अध्यक्ष
मा.हर्षवर्धन प्र. देशमुख

संस्थापक अध्यक्ष
डॉ. पंजाबराव उपाध्ये
भाऊसाहेब देशमुख

डॉ. जी. एन. चौधरी

जावक क्र. :- १२६४/२३ दिनांक :- १०/०९/२०२३

प्रति,
 मा. संचालक
 परीक्षा व मूल्यापेक्षा मंडळ
 संत गाडगे बाबा अरावती
 विद्यापीठ अमरावती.

विषय:- बी.ए भाग १ सेमिस्टर २ उन्हाळी २०२३ खालिल विद्यार्थ्यांचे W/T चा निकाल मिळण्याबाबत.
 महोदय,
 वरील विषयाला अनुसरून आपणास कळविण्यात येते की, या महाविद्यालयातील नियमित प्रवेशित विद्यार्थी बी.ए भाग १ सेमिस्टर २ उन्हाळी २०२३ खालिल विद्यार्थ्यांचे निकाल W/T मध्ये दाखविण्यात आलेला आहे. आपणाकडे अंतर्गत गुण पाठवित आहे.
 तसेच सदर विद्यार्थ्यांने अंतर्गत गुणाचे कार्य उन्हाळी २०२३ मध्ये पूर्ण केले. परंतु उन्हाळी २०२३ मध्ये तांत्रिक अडचणीमुळे गुण फोटेल चर भरण्यात आले नाही. तरी आपणाकडे ऑनलाईन पाठवित आहे स्विकार व्हावा. हि विनंती.

Sr. No.	Roll. No	Name of the Students
1	22AA111085	Ankita Sunil Saryam
2	22AA111090	Ashwini Dilip Burujwade
3	22AA111118	Diksha Bhaurao Kalambe
4	22AA111158	Kishan Rajesh Lad
5	22AA111159	Komal Dhanraj Wankhade
6	22AA111161	Komal Sanjay Chamlate
7	22AA111171	Lalita Diwakar Raut
8	22AA111182	Manish Maniram Sirsam
9	22AA111195	Namrata Manohar Kawdeti
10	22AA111202	Nikhil Balwantrao Raut
11	22AA111212	Nitu Bhurelal Uike
12	22AA111242	Priti Bhurelal Uike
13	22AA111243	Priti Dilip Masram
14	22AA111245	Priyum Parasram Nagle
15	22AA111252	Rahul Vasudeorao Patil
16	22AA111297	Sharmila Badgu Kumare
17	22AA111315	Suhailkha Umalkha Pathan
18	22AA111316	Suhani Anilrao Pund

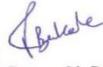
प्राचार्य
 महात्मा फुले कला, वाणिज्य व

Internal marks of Students

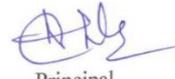
104-Mahatma Fule Arts Commerce And Sitaramji
Chaudhari Science College, Warud
SUBJECT WISE INTERNAL MARKS SUMMER 2023
B.A. PART-I (SEMESTER-II) (CBCS) Summer 2023
1011(P) - 0 Communication Skill in MARATHI (AEC)

Sr. No.	Roll No	Name of the Students	Marks : 25
1	22AA111085	Ankita Sunil Saryam	23
2	22AA111090	Ashwini Dilip Burajwade	22
3	22AA111118	Diksha Bhauro Kalambe	23
4	22AA111158	Kishan Rajesh Lad	22
5	22AA111161	Komal Sanjay Chamlate	23
6	22AA111171	Lalita Diwakar Raut	22
7	22AA111182	Manish Maniram Sirsam	23
8	22AA111195	Namrata Manohar Kawdetti	22
9	22AA111202	Nikhil Balwantrao Raut	22
10	22AA111212	Nitu Bhurelal Uike	22
11	22AA111242	Priiti Bhurelal Uike	23
12	22AA111243	Priti Dilip Masram	22
13	22AA111245	Priyum Parasram Nagle	23
14	22AA111252	Rahul Vasudeorao Patil	22
15	22AA111297	Sharmila Badgu Kumare	23
16	22AA111315	Suhailkha Umalkha Pathan	22
17	22AA111159	Komal Dhanraj Wankhade	23

प्रचारक
महात्मा फुले कला, वाणिज्य व
संज्ञानात्मक शिक्षण विद्यालय, वरुड


Dr. Reena Y. Bakale
Coordinator


Dr. S. V. Satpute
IQAC


Principal
PRINCIPAL
Mahatma Fule Arts, Com & Sitaramji
Chaudhari Sci. Mahavidyalaya, Warud.


(Dr. R. P. Ganorkar)
Criterion V Coordinator


(Dr. G. K. Reddy)
Documentation Coordinator


(Dr. S. V. Satpute)
IQAC Coordinator
Mahatma Fule Arts, Commerce and
Sitaramji Chaudhari Science
Mahavidyalaya, Warud, Dist. Amravati




(Dr. D. V. Hande)
PRINCIPAL,
Mahatma Fule Arts, Com & Sitaramji
Chaudhari Science Mahavidyalaya,
Warud, Dist Amravati